



WESTMINSTER

Historic Landmark Board Meeting Agenda July 26, 2023 7 p.m.

In-Person

City of Westminster
4800 West 92nd Avenue – Westminster, CO 80031
Parks, Recreation and Libraries Conference Room B

Virtual

Microsoft Teams meeting
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Meeting ID: 228 865 997 913

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1) ROLL CALL

2) MINUTES OF PRECEDING MEETING

- a) **May 31, 2023 – General Board Meeting**
Minutes attached; motion requested.

3) NEW BUSINESS

- a) Westminster City Attorney – David Frankel

4) OLD BUSINESS

- a) 2023 Historic Tours

5) OTHER BUSINESS

- a) Conferences, education, other updates
- b) Meeting schedule for 2023
October 25, 2023, 7:00 PM

6) ADJOURNMENT



WESTMINSTER

Historic Landmark Board – Hybrid Meeting Minutes May 31, 2023

The meeting of the Historic Landmark Board was called to order at 7:00 p.m. by Mary Oswell, Board Chair. The meeting was held in a hybrid format via Teams.

1. ROLL CALL

Board members present at roll call: Mary Oswell, Chair, Gargi Duttgupta, Linda Graybeal, Alana Mace (Vice Chair), Kathy Pascoe, and Keith Teeter. Excused: Shirley Garcia and Kristy Gotham.

Also present were Councillor Lindsey Emmons, Council liaison to the Historic Landmark Board and Staff Liaison Kate Cooke, Cultural Affairs Coordinator.

2. CONSIDERATION OF THE MINUTES

Mary Oswell presented the April 26, 2023 meeting minutes to the Board members and asked for any questions or discussion. There were no questions or discussion. Mary asked for a motion. Alana Mace moved to approve the minutes as presented. Linda Graybeal offered the second. The motion passed unanimously.

3. NEW BUSINESS

a. Presentation/Training – History Colorado – Certified Local Government Program

Lindsey Flewelling, PhD with History Colorado provided the Board with an extensive overview of the Colorado State Certified Local Government Program. To see a copy of this presentation, please go to this location on the City of Westminster website:

<https://www.cityofwestminster.us/Government/BoardsCommissions/HistoricLandmarkBoard>

The Board members asked that the presentation be added to the Historic Landmark Board's webpage.

Lindsey noted that it is time for the Westminster Historic Landmark Board to update the 2005 Survey Plan. Staff will begin this process. Grants are available for this work. The grant application period opens on October 1, 2023 and applications are due January 15, 2024.

The Board members asked for a future meeting with Sarah Kapel with History Colorado regarding the use of tax credits.

4. CONSIDERATION OF OLD BUSINESS

a. Meeting with City Attorney's Office Representative

Kate Cooke is looking to have this meeting scheduled with the Historic Landmark Board's standing meeting in July.

b. History Tours

Kate Cooke, Cultural Affairs Coordinator, noted that the first tour is scheduled for June 10th.

The Board members asked that a link to the tickets be added to the Historic Landmark Board's webpage.

The dates and topics are:

June 10, 2023

Water – The Liquid Gold of the West

Learn about the role of water in Westminster's growth as a community. This tour will include presentations and field visits to the Church Ranch, Standley Lake and local ditches.

July 8, 2023

Farms, Fruits and Pollinators

Explore the history of farming and fruit production in Westminster. This tour will include onsite visits of the Marion-Wilkins-Ward Barn and Windmill, Metzger Farm, a Westminster-based beekeeping business, and the Bowles House.

August 12, 2023

Wagon Trains, Trains, and Roads

Learn how transportation routes have shaped the fabric of our community. The tour will include a presentation about the Denver Kite Route and US 36 and onsite tours of local landmarks along this influential transportation route including the Semper Farm and Broomfield Depot Museum.

September 9, 2023

Westminster University

Take in sweeping views and tour the grounds of Westminster University, the cemetery located on the site, and other historic landmarks along the eastern edge of Westminster.

c. Historic Landmark Designation of Harris Park and Union Schools

Mary and Kate will continue to work with Dr. Duffy regarding next steps.

5. OTHER BUSINESS

a. Conferences, Education, Other Updates

There was no information provided on these topics.

b. Meeting Schedule for 2023

July 26, 2023, 7:00 PM, PRL Conference Room B/Hybrid

October 25, 2023, 7:00 PM, PRL Conference Room B/Hybrid

6. ADJOURNMENT

There being no additional business for the Board, Chair Mary Oswell declared the meeting adjourned at 8:27 p.m.

THE WESTMINSTER HISTORIC LANDMARK BOARD

Mary Oswell, Board Chair

