



Tankless Water Heater Permit Submittal Requirements

REQUIRED INFORMATION

- Submit online for a Building permit. You must completely fill out the Tankless Water Heater Permit application, provide all required information, attachments, and upload as part of the application.
- In the “Description of Work” field of the application, please address or provide the following information:
 - Identify what type of structure the water heater is being installed in, i.e., single family detached home, residential Duplex, townhome, condo, Apartment, Commercial space, etc. If the heater(s) are being installed for a condominium or apartment. Please indicate if the heater(s) serve an individual unit or multiple units.
 - Address on the application if the unit is electric or gas. Indicate manufacturer and model number. If a gas fired device, also provide input btu/hr rating.
 - The application must address what is being done electrically. If no electrical work is required, indicate on the building permit application why, such as “plugging into existing receptacle. Plug-in must involve a factory installed cord plugged into a receptacle. *No extension cords allowed.*”
 - Indicate if the unit is direct vent. If the tankless water heater unit does not have its own dedicated combustion air supply, please provide information and calculations on how the requirement for combustion air is being met.
- Provide a **gas pipe plan**. The permit will not be issued without the gas pipe plan being submitted, reviewed, and approved. Refer to City handout on requirements of a gas pipe plan. If CSST is being used, indicate manufacturer.

DESIRED ADDITIONAL INFORMATION

- Please indicate if hot water heater is an emergency replacement or not.
- List on the application if the unit is providing hot water for domestic use, space heating, snow melt, or a combination of uses.
- Address on the application whether the tankless water heater is a new install or a replacement install for an existing water heater. If it is a replacement unit, indicate if the existing water heater being replaced was a tanked or tankless unit. If it is a tankless model, indicate the input btu/hr ratings of the old unit.
- If the tankless unit is a replacement water heater, address on the application if the new unit is being installed in the same room as the old unit.



WESTMINSTER

Tankless Water Heater Permit Application Attachment

Type of Install:

- Emergency Repair Non-Emergency Repair (able to schedule the install)

Type of Structure:

- Single Family Home/Duplex Condo/Apt Commercial Space

Dwelling Units Serviced by Appliance:

- One Dwelling Unit Multiple Units (More than one)

Gas Pipe Plan:

- Attached/Provided with Application

The permit will not be issued without the gas pipe plan being submitted, reviewed, and approved. Please indicate on the building permit application work description field if the new heater(s) is tied into the existing gas system of the house or if a new gas line is being run back to the meter. Indicate on the gas pipe plan if CSST is being used and indicate manufacturer. Show on the gas pipe plan the grounding and bonding, as required by manufacturer. Indicate none, if none is required by the manufacturer.

Appliance Type:

- Natural Gas Propane Electric

Manufacturer's Cut Sheet: Attached/Provided with Application

Provide a manufacturer's cut sheet that indicates the manufacturer, model number, and listing agency. If a gas-fired device, provide the input btu/hr rating.

Appliance Use:

- Domestic Use Only Space Heating Snow Melt Combination Use

Type of Install:

- New Install Replacement (same location) Replacement (different location)

Appliance Being Replaced:

- Tanked Water Heater Existing Tankless Water Heater Other _____

Electrical Work:

- Plug into Existing Receptacle New Electrical

Plug-in must involve a factory installed cord plugged into a receptacle. *No extension cords allowed.*

Combustion Air:

- Dedicated Combustion Air into Unit (DV) Combustion Air into Room

If the tankless water heater unit does not have its own dedicated combustion air supply, please provide information and calculations as to how the requirement for combustion air is being met.