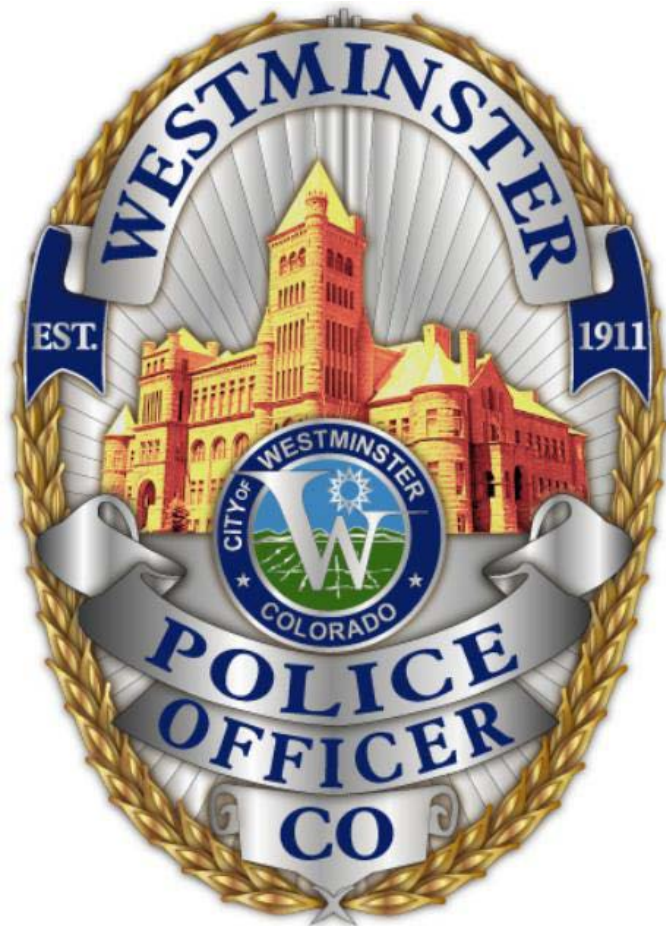


WESTMINSTER POLICE DEPARTMENT



Citizens Academy

The Westminster Police Department will be hosting the Citizens Police Academy beginning **August 22, 2012**. The class meets every Wednesday night from **6:00 pm to 10:00 pm** at the Westminster Public Safety Center located at 9110 Yates Street. On the first night there will be an orientation which begins at 6:00 pm with class following until 10:00 pm. The Academy will continue for 14 weeks with a graduation ceremony on **November 28, 2012**.

The registration process for the spring Academy is underway. The class is limited to approximately 25 people and is expected to fill quickly. If you are interested in the Citizens Police Academy, please take a few moments to complete this application and return it to the address listed on the application. ***The application is the only document that needs to be returned.*** Space will be reserved on a first come first serve basis once we receive your application.

Applicants will undergo a screening process that includes a criminal history check. Due to material covered in the class and security concerns, serious or recent criminal activity will disqualify applicants from the Academy.

If you have any questions please call Investigator Cheri Spottke at **(303) 658-4421**. Thank you for your interest in the Westminster Citizens Police Academy.

Under no circumstances are weapons allowed in the police building, including those carried by individuals issued a CCW permit

Investigator Cheri Spottke
Public Information Unit
Westminster Police Department
9110 Yates Street
Westminster, CO 80031

Westminster Police Citizen's Academy History

The Citizen Police Academy concept originated in the late 70s as a community relations program in Orlando Florida. The goal of the program was to promote citizen involvement in the community and familiarize citizens with police functions. The original program was a tremendous success and quickly spread to neighboring jurisdictions throughout Florida. Soon, the Citizens Police Academy concept received national attention and was adopted by law enforcement agencies around the country.

The original version of the Westminster Police Citizens Academy consisted of a 4-week class held in 1986. Ten people, who were interested in volunteering their time to the department as well as their community, attended the class. The class was initially designed to be a one-time project and was not considered to be an ongoing program.

The idea for a Westminster Citizens Academy resurfaced in 1996 as an ongoing program that more closely followed other academy programs throughout the nation. The administration of the Academy is assigned to the Police Department's Public Information Unit. Several Department staff members have administered the program since its inception and it has developed throughout the years.

The first class began on September 23rd, 1997, and 25 participants graduated from the Academy on December 16th, 1997. Since then, there have been 27 Academy classes with the 29th class being scheduled to begin on August 22, 2012

An Alumni Association was formed by a few of the original graduates. The Alumni Association has gained membership and continued support from each graduating class. The Alumni Association now consists of over 180 members. The Westminster Police Citizens Academy Alumni Association is extremely active in police department functions, and the promotion of further training and activities for graduates. The Association has been recognized as an important volunteer resource for the city.

The Westminster Police Citizens Academy has achieved tremendous success in opening the lines of communication between citizens and police. The Westminster Police Department encourages you to join the Citizens Police Academy and create a partnership to strengthen the ties of the Police with the community.

Student Standards

PART 1 – ADMISSION

1. The Citizens Academy application must be fully completed and signed before the acceptance evaluation can begin.
2. Applicants will undergo a criminal history and other background checks. Those found to have a criminal history will be individually evaluated as to the appropriateness of their attendance in the academy. Any individual found to have a felony conviction will be denied attendance. Any applicant that fails to disclose prior arrests for petty offenses, misdemeanors, or felonies will be eliminated from the application process.
3. After all the requirements are satisfied and an evaluation is completed, confirmation will be sent to all invited applicants.
4. A liability waiver release must be completed at the beginning of the first class of the Academy.

PART 2 – ATTENDANCE

1. Classes will be held at the Westminster Police Department in the training room. Students will be advised in advance of location changes.
2. Unless otherwise noted, all classes will be on Wednesday evenings at 6:00 pm and will last until 10:00 pm.
3. Participants are asked to give a serious commitment to the full 12-week course. We are asking anyone with potential conflicts to consider attending a future Academy class.
4. Students that miss three classes will not be allowed to graduate and will be asked to apply for a future Citizens Academy if they wish to complete the program.

PART 3 - CLASSROOM

- 1. We encourage you to enter into any and all discussions enthusiastically.**
- 2. Several of the topics discussed during the Academy will elicit emotional responses and opinions. Participants are reminded to respect the view and position of others. While you might not agree with all statements we ask that you allow open discussion.**
- 3. Guidelines for classroom standards and discussions will be established and presented to participants on the first day of class.**

PART 4 - DRESS CODE

- 1. Participants are requested to dress appropriately for the classes with comfortable and casual attire. You will be notified in advance of any classes that may require alternative clothing.**

PART 5 - EQUIPMENT & MATERIAL

- 1. All equipment and materials for the Academy will be provided by the Westminster Police Department.**

Part 6 - Food and Beverages

- 1. Several participants come to class directly from work and don't have an opportunity to eat prior to class. Participants will be asked to sign up to bring food or drinks with a group of other participants. Each person will be asked to bring enough food for about 10 people.**

Westminster Police Department

Citizens Academy Application

12-1

Please Print or Type

Name		Date of Birth	Social Security #	Drivers License #	
Home Address (Include City, State, Zip)			Home Phone	Occupation	Sex
Email Address:					
Business Name		Business Address (Include City, State, Zip)		Business Phone	

Have you ever been arrested or convicted of any petty crime, misdemeanor or felony?

Yes No If yes, give details:

When and Where:

Briefly describe your reasons for wanting to attend the Westminster Police Department Citizens Academy.

What expectations do you have of the Police Department and the Citizens Academy program?

How would you describe your experiences with law enforcement?

Positive Negative

Briefly explain:

Westminster Police Department Citizen's Academy Application

Will you be able to attend 14 consecutive class sessions on Wednesday nights from 6:00 pm to 10:00 pm?

Yes No

How did you hear about the Academy? _____

List person to be contacted case of emergency during your attendance at the Citizens Police Academy:

Name:	Relationship:
Address:	Telephone:

If additional space is needed to answer any of the above questions please attach additional pages.

I hereby certify that the information contained in this application is true and complete to the best of my knowledge. You are hereby authorized to make any investigation of my personal history deemed necessary for consideration to attend the Westminster Citizens Police Academy.

Please return application to:

**Investigator Cheri Spottke
Westminster Police Department
9110 Yates Street
Westminster, CO 80031**

Applicants will be notified by mail no later than August 1, 2012.

Signature

Date



W E S T M I N S T E R